

THE CLUB AT OLD WOKING – APPLICATION FOR FINANCIAL ASSISTANCE

Executive Summary	
<p>The Club at Old Woking provides a drop-in facility for young people in the surrounding areas of Old Woking, Kingfield and Westfield. The Club is managed by local volunteers, with the assistance of a Youth Worker from Surrey County Council, and seeks to reduce anti-social behaviour by providing facilities and activities for young people.</p> <p>The Club has applied for continued funding in the coming year to cover the costs of rent and public liability insurance. The amount requested - £948 - is significantly lower than the figure awarded by the Council in previous years (£1,400 in 2017/18). The reduction has been achieved by reducing the number of hours the Club operates, limiting the bookings to one room every two weeks.</p> <p>Without the Club, there would be little opportunity for young people to participate in activities. Surrey Youth Services have recognised the importance of the Club and is now funding a paid helper, employed to better engage the young people. In view of the support the Club provides to young people in Old Woking, it is recommended that the Council's support continues up to the level of £948 towards the rental payments for the 2018/19 financial year.</p>	

Recommendations	
Reasons for Decision	To enable the Group to continue its work with young people in South Woking.
Legal Authority	S19 (Misc. Provisions) Local Government Act 1976
The Executive is requested to:	RESOLVE That a grant of up to £948 be awarded for the 2018/19 financial year towards the rental costs of The Club.
Conditions	<p>Accounts. The Organisation must submit audited accounts for the year in which the grant is awarded, including an income and expenditure account and balance sheet. Please note that accounts for other years may also be required.</p> <p>Monitoring Information. The Organisation must submit quarterly monitoring information as a measure of its achievements. Failure to provide details will jeopardise the award. E-mail requests will be sent to the applicant on a quarterly basis.</p> <p>Publicity. Where possible, the Organisation is required to publicise the support received from Woking Borough Council, including on all literature and leaflets produced.</p> <p>Payments. Unless exceptional circumstances exist all invoices must be received quarterly with details of the costs incurred and monitoring information for the previous quarter.</p> <p>Payment Period. Final quarter claims must be made by the second week in March. Unclaimed awards will not be available at a later date unless exceptional circumstances can be demonstrated to the Council before the end of the award year.</p>

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	<p>Joint Working. WBC expects the Organisation to engage positively on health and wellbeing multi-agency joint work affecting Woking. Groups which refuse may place their Council support at risk, e.g. grant, concessionary rent and other assistance.</p> <p>Venue Hire. Woking Borough Council has a duty to ensure that publicly-owned venues and resources do not provide a platform for extremists and are not used to disseminate extremist views. This duty extends to organisations that work with the local authority so this includes recipients of any grants from Woking Borough Council. If you hire out your venue/s you should ensure you have good processes in place for record keeping and checking if they are an appropriate group to be making the hire arrangements. The following are some of what should be considered:</p> <ul style="list-style-type: none"> • Basic details should be recorded to include speakers address, mobile phone number & organisation details. • Has the identity of the speaker been confirmed & is their organisation bona fide? Are they known to you? • Is the speaker from the area? Are they UK citizens or from overseas & will they travel specifically for this event? • Consider checks on the internet to confirm the status of speaker to include website, YouTube or social media sites. • How many people are likely to attend (check previous or similar events either locally or online).
Performance Indicators	<p>Users. The Organisation to provide a breakdown of the users in the past quarter.</p> <p>Activities. The Organisation to provide details of activities and events held during the last quarter.</p> <p>Publicity. The Organisation to advise how the Council's support has been publicised over the last quarter.</p> <p>Statement of Use. The Organisation to provide a statement stating the use to which the grant money has been put.</p>
Future Support	<p>The financial pressure on the Council's budgets is expected to continue in the coming years and accordingly the overall level of support available in future years may be reduced. The applicant is therefore to be advised that the award of funding for 2018/19 does not imply that a similar application in 2019/20 would be supported. In particular, it is emphasised that the Council is unlikely to be in a position to award any sums above the 2018/19 levels.</p> <p>In view of this, the applicant is to be advised to ensure that contingency plans for the Group's operations for 2019/20 have been drawn up in the event that the Council is unable to continue its support beyond April 2019. All applicants are strongly recommended to pursue alternative sources of funding and are encouraged to approach Woking Borough Council's Community Support Team for advice and support.</p>

The Executive has authority to determine the above recommendations.

Background Papers:

2018/19 Application Form.

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1.0 Summary of Application	
1.1 Status and Aims	The Club at Old Woking aims to provide a safe, managed environment in which youths aged between 11 and 18 can mix, socialise and take part in activities which increase their sense of self worth and teach them how to value the needs of the wider community. The Club meets every fortnight for a club night including sports, crafts and input from a SCC children's worker. There are occasional trips out.
1.2 Employees	None
1.3 Volunteers	7, whose activities include running club nights, which includes organising and manning a tuck shop and games/craft to be organised and/or purchased each fortnight & committee members (secretary, treasurer etc) who deal with background organisation.
1.4 Clients/Users	None.
1.5 Members	19, comprising: 7 male 12 female 4 disabled 5 ethnic minority 19 resident in Woking 7 aged 5-10 12 aged 11-18 Young people join the club after their first free session.
1.6 Sum Requested	£948 (Revenue)
1.7 Project	The young people only pay 50p per session for entry, which covers craft materials. Revenue funding is needed to cover the additional cost of hiring the hall and public liability insurance.
1.8 Cost breakdown:	22 x £34 & £200 for Public Liability Insurance
1.9 Community Benefit	Surreyi shows this area is in the lowest 5% of areas on the child deprivation index in Surrey and there are no other youth clubs in the area. Without a regular youth club, young people have nothing else to do and cannot all afford to join subscription groups like scouts and guides. Local people will benefit by reduced boredom among young people locally and hopefully less problems in the streets. Much of the work of the Group's youth worker is directed towards encouraging tolerance and community cohesion between the different groups of young people encountered.

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2.0 Financial Background	
2.1 Budget	<p>At the time of the application, the Group held £5,967.33 in the bank. The sum of £2,572 is from specific grants to cover specific equipment and activities and so cannot be spent on hall hire.</p> <p>The Group has submitted a budget for 2018/19 which shows an anticipated income of £1,898 against an anticipated expenditure of £1,893, resulting in an anticipated surplus of £5.</p> <p>Anticipated income includes subscriptions (£72), grants (£515), fundraising (£26), refreshments (£103), activities (£412) and Woking Borough Council's contribution towards rent (£770). Items of expenditure include venue hire (£770), refreshments (£103), activities (£422), transport (£106), insurance (£206), equipment (£103), and depreciation (£80).</p>
2.2 Accounts	<p>The Group has submitted accounts for 2016 which show an income of £1,390 (£1,871 in 2015) against expenditure of £1,568 (£1,717 in 2015), resulting in a deficit of £178 (a surplus of £154 in 2015). The sum of £6,269 was carried forward at the end of the 2016/17 year.</p>
2.3 Support over the past five years	<p>2017/18 – Up to £1,400 towards the cost of rent 2016/17 – Up to £1,400 towards the cost of rent 2015/16 – Up to £1,400 towards the cost of rent 2014/15 – Up to £3,400 towards the cost of rent 2013/14 – Up to £4,343 towards the cost of rent</p> <p>Woking Borough Council has funded the hall hire costs since this club first started.</p>

3.0 Assessment of Application																									
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3.2 Consultee Comments	<p><u>Officer Comment</u></p> <p>I would be supportive of this application since the area has been identified within the Needs Assessment for the Integrated Youth Strategy as a priority area for youth development. By supporting the</p>																								

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	<p>cost of the hire of the hall this will enable The Club to continue to offer a local offer to young people which is valued. The level of funding support is minimal in terms of the outcome.</p>
3.3 Assessment	<p>The Club at Old Woking provides a drop-in facility for young people in the surrounding areas of Old Woking, Kingfield and Westfield. It is a Club set up and managed by local volunteers, with the assistance of a Youth Worker from Surrey County Council, and seeks to reduce anti-social behaviour by providing facilities and activities for young people.</p> <p>The Club has applied for continued funding in the coming year to cover the costs of rent and public liability insurance. The amount requested - £948 - is significantly lower than the figure awarded by the Council in previous years (£1,400 in 2017/18). The reduction has been achieved by reducing the number of hours the Club operates, limiting the bookings to one room every two weeks.</p> <p>The applicant has advised that a high proportion of children in Old Woking come from low income families and the Club therefore keeps its charges to a minimum, maintaining its charge to 50p. The entry fee does not cover the cost of the hall which is essential in order to run the club.</p> <p>Without the Club, there would be little opportunity for young people to participate in activities. Surrey Youth Services have recognised the importance of the Club and is now funding a paid helper, employed to better engage the young people.</p> <p>Over the last year, the Club has managed to successfully apply for funding through the high Sheriff's award, Eagle Radio and Surrey County Council. The Club took part in the South Woking fun day and raised a small amount towards the Club funds from a games stall.</p> <p>In view of the support the Club provides to young people in Old Woking, it is recommended that the Council's support continues up to the level of £948 towards the rental payments for the 2018/19 financial year.</p>

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